



New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	126	Manual Of Requirements For Family Child Care Registration	8/25/2009
Subchapter:	4	Service Requirements For Sponsoring Organizations	
Section	2	Training of family child care providers (N.J.A.C. 10:126-4.2)	

§10:126-4.2 Training of family child care providers

(a) The sponsoring organization shall provide eight hours of pre-service training for each provider or applicant and alternate provider prior to the issuance of a regular Certificate of Registration.

(b) The sponsoring organization shall ensure that the pre-service training includes information regarding, but is not limited to, the following subjects:

1. Child growth and development;
2. Discipline;
3. Safety, first aid and emergency evacuation procedures;
4. Health and sanitation;
5. Nutrition;
6. Program activities;
7. Parent-provider communication;
8. Recognizing and reporting child abuse and neglect;
9. Reducing the risk of Shaken Baby Syndrome;
10. Preventing Sudden Infant Death Syndrome;
11. Administering medication to children;
12. Including children with special needs in the family child care home;
13. Understanding New Jersey's family child care registration regulations; and
14. Understanding sponsoring organization operations, policies and procedures.

(c) The pre-service training session(s) for providers, applicants and alternate providers shall include group or individual instruction provided by persons with expertise in areas listed in (b) above, and may be supplemented by:

1. Printed materials;
2. Television broadcasts; or
3. Audio-visual materials.

(d) The sponsoring organization shall also provide in-service training for providers on a semi-annual basis by means of group or individual instruction and written material. In-service training shall include continued reinforcement of the subjects listed in (b) above. A total of at least eight hours of in-service training shall be offered to providers each year.

(e) The sponsoring organization shall arrange each pre-service and in-service